

Minutes
BCCS PTO General Meeting
Wednesday May 13, 2020 @ 3pm via ZOOM

Call to Order by Christine Syswerda @ 3:05 pm

Attendance Dana Coffey*, Lisa Lytle*, Christine Syswerda*, Pam Anderson*, Kayla Miller*, Beth Jones
A Quorum was reached *Denotes PTO Board Members

Review & Approval of Minutes from 3-12-20 PTO General Meeting. Minutes approved.

Principal's Report

- Pam Anderson reporting in the absence of Principal Kasmer. The school Calendar of events and fundraisers is still being finalized. Karen Boersma is in charge of creating the document for the whole school and the PTO will need to plug in our events and dates once we hopefully finalize them at our end of the year meeting on 6-11-20. Principal Kasmer would like to make sure there is an open line of communication with the PTO board and is requesting to have a monthly meeting with a member of PTO to make sure we are on track for what we need. He is suggesting meeting a week prior to our meeting. Lisa Lytle questions if it would be better to meet with him after our PTO meetings since that is when we finalize details for the upcoming month and would have more information to share with him. We will discuss this with him further at our end of the year meeting on 6-11-20.

President's Report

- Upcoming year PTO Board nominations. Pam Anderson is in the process of reviewing the Bylaws for running the elections on-line since we are unable to meet in person due to the restrictions of the Covid-19 Virus. She will post the information on the PTO facebook page for any interested candidates.
- Upcoming 2020/2021 school year. Each current PTO Board member is willing to stay on for the upcoming school year and will fill out a nomination form. Discussion was held regarding the need for good communication in the upcoming year as we will need to make a strong jumpstart due to the ending of this school year in regards to the Covid-19 virus.
- Ashley O'Neal is our current volunteer handling our Passive Fundraisers, and Dana Coffey will reach out to her regarding her interest or ability to continue with that for next school year.

Vice-President's Report

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Treasurer's Report

- Disbursements / Reimbursements
 - No Disbursements
- Balance Sheet Review: Current Balance is \$10,019.25.
- Whimsical Writer books had already been ordered prior to school getting cancelled for the remainder of the year. We will use them next year as we are going to use the same theme for March Reading Month as we have all the supplies.

Secretary's Report

- School Apparel Order. Discussed need to get our order in this summer with HALO to hopefully have supplies in by the start of the new school year. There was a delay due to the Covid-19 virus and the closure of the school for the remainder of the year. We are still waiting for the last of the staff members to place their orders and then need to decide how much stock to have on hand for purchase by school families for the upcoming school year. Discussed the cost and high minimum quantity orders for some of the other miscellaneous items such as water bottles, coffee mugs, lanyard and window decals. It was suggested we check with another supplier and see if there are other options for lower minimum quantity orders. Pam suggested checking with Becky Deyoung @ Matrix as we have gotten apparel from them in the past. An all staff email will be sent regarding the need to get apparel orders in and we will compare

pricing from Matrix and Halo for other miscellaneous items and discuss a final order date to have everything in by.

Scrip Report

- Beth reports the SCRIP account is up-to-date and balanced. There will be a new App rollout for SCRIP starting tomorrow and the terminology will look different. It will no longer be called Scrip now or Presto pay. She will keep us posted on any further updates.

Adjournment at 4:30 pm _____

Next Meeting: Thursday, June 11, 2020 at 3:30pm