

Minutes
BCCS PTO General Meeting
Thursday, June 11, 2020 1:30 pm

Call to Order by Christine Syswerda @ 1:30pm

Attendance Dana Coffey*, Lisa Lytle*, Christine Syswerda*, Pam Anderson*, Kayla Miller*, Principal Mark Kasmer

A Quorum was reached *Denotes PTO Board Members

Review & Approval of Minutes from May 13, 2020 PTO General Meeting. Minutes approved.

Principal's Report

- Senior Graduation tentatively scheduled for Thursday July 23rd @ 7pm. Still working out final details and he will keep the PTO posted if he needs anything from us as it is still unclear how many can be in attendance and if refreshments will be allowed to be served.
- Plans are in progress for the front entryway as well as for parking lot /ramp updates to be completed this summer.
- New student orientation scheduled for August 13th. May need some PTO representatives available for smooth p/u of materials and transition of families. The school is doing some basic background screening of new enrolled students to ensure we have the proper resources available to meet their needs.
- Open house scheduled for August 27th from 6-7:30 pm. Would like PTO representatives to arrive 30 minutes prior to the start to help set up stations to help things run smoothly.
- Principal Kasmer is requesting to meet with someone on the PTO board 1 week prior to monthly meetings for a review. He also would like to offer the option of community service hours for students who would be willing to watch the children of the PTO parents during their monthly meetings so all board members can be in attendance and the children are supervised.
- There is discussion on having a community picnic between August 13th and 27th for all incoming students and families. Positive reception to the idea, but not sure if it would be feasible to organize on such short notice for this year as well as well as possible issues re: Covid-19.
- It is still uncertain what the beginning of the school year will look like as far as being able to have face-to-face instruction vs online remote learning or the possibility of a Hybrid option due to the Covid-19 pandemic. The school is preparing a survey to be sent out to all incoming families to see what options are preferred.

President's Report

- Review of the 2020/2021 Yearly Calendar of Events/Fundraisers. All dates are set except for the Sub Sale
- Fundraiser through Frandale Subs. We would like to have this fundraiser in the fall instead of the winter this next year. After discussion it was decided to have the order forms and fundraiser start in correlation with the school carnival to better advertise and market it. Dana will check with our Frandale rep Kelly to see if those dates will work for them.
- PTO Today is offering their annual renewal for \$99.99. We will sign up and get registered.
- Jill Ayers is asking for a review of our passive fundraiser for Family Fare receipts. We are not even coming close to the minimum dollar amount due to earn any rewards after collecting all year long. It was discussed and decided we would discontinue the Spartan Nash fundraiser.

Vice-President's Report

- N/A

Treasurer's Report

- Disbursements / Reimbursements
 - No Disbursements
- Balance Sheet Review: Current Balance is \$10,214.18.

- Lisa has not heard from our Scholastic Book Fair Rep who was supposed to contact her on March 12th for a follow up on our Spring fair. She is wondering if this is related to school closings due to the Covid-19 outbreak. She is also wondering if we need an allocation of funds from PTO towards marketing and school improvements.

Secretary's Report

- Apparel orders are due from staff on June 17th. PTO Board members may choose to order for their families as well to try and meet the minimum ordering requirements. We are going to hold off on ordering any miscellaneous items such as water bottles, lanyards, window decals, etc due to the large minimum quantity requirements. Lisa will help Christine create a comparison spreadsheet between HALO and MATRIX. Mrs. Walenta has some remaining water bottles left from a previous large order. PTO will buy her leftover stock and use for prizes/awards.

Scrip Report

- N/A

Adjournment at 2:45 pm _____

Next Meeting: Monday August 17th @ 4pm, Conference Room