

Minutes
BCCS PTO General Meeting
October 5, 2017 @ 6:00pm
Byron Center Charter School, Science Room

Meeting called to order by President Pam Anderson at 6:10pm

Attendance: Pam Anderson*, Erin Gregorski*, Melinda Ganka*, Dana Coffey*, Lynnsy Kraft, Sol Rivera-Candelaria, Beth Jones, Mark Kasmer, Kathy VanDorp

- Quorum was reached

*denotes PTO Board members

Review & Approval of Minutes from September 7, 2017

Principal's Report

- School Website Update
 - Instructional Staff meeting October 20 to introduce webpage
 - Hoping for banners online upon opening for major announcements
- Newsletter update
 - Still doing monthly newsletters and will look forward to adding to website

President's Report

- **Amazon Smile** waiting for Amazon to complete their side
- **Walk-A-Thon**
 - Coming along good! \$900 away from goal as of Thursday night
 - Picture at 1:30pm
 - No food afterwards
 - Great prizes
 - Corporate Sponsorships up, but elementary funds are down
 - Mr. Fackler is looking to review Walk A Thon process
 - May be handing off to PTO in future
 - Rain date possibly 10/20
 - Award Assembly - Discussion on offering the awards before the November Eagle Assembly
- **Committee Report - Hospitality**
 - Book Fair
 - Teachers and students review books Monday
 - Thursday book sale is open
 - This year's theme: Wild Wild West
 - In Gym - have space to read and also share room with Band Boosters for their sale
 - \$1/garment, \$2/pair of shoes
 - Set up in gym 11:15 @ 12:30pm
 - Staff Conference Meal
 - Taco theme - signup out and nearly filled already!

Vice-President's Report

➤ Committee Report - Family Events

- New Family Night Report (9/8/17)
 - 9 new families!! Great turnout with teachers/staff and families
- Mother/Son Night Report (11/10/17)
 - Tie in the Wild West theme from book sale
 - Rango - PG
 - Needs to be approved by Mr. Kasmer
 - Mostly elementary shows, but it is open for K-12
 - Hosting a meeting, October 25 @ 3:15pm
 - Invites to people who signed up at the Open House
 - Budget \$ - looking up budget in previous minutes
- Holiday Shop (12/15/17) Update from Pam
 - See updated information sheet attached from Two Dutch Hens
 - Thinking ahead to October 28 or November 4 for cash and carry
 - Option to go with the a company through PTO Today
 - Family Events - Erin and Lynnsy to review PTO Today information and make a suggestion to PTO by October 28. Jami Oudbier may also help.

Treasurer's Report

- **Amber stepped down and Pam is filling in. Dana Coffey is offering to fill the position**
 - **Motion to approve Dana Coffey - seconded and approved**
- Disbursements
 - One check
 - Sound system for school \$1875 total
 - Total may decrease with the sale of our old parts and equipment
 - Band Candy came out on the PTO account
- Balance Sheet Review
 - To be updated next meeting
- **Committee Report - Fundraising**
 - **Passive Fundraising Update**
 - Family Fare Direct Your Dollars
 - \$3,000 in receipts collected, requires \$150,000 total in receipts to receive a check for \$1,000 from SpartanNash
 - Check to see if they accept copies
 - Box Tops
 - November Submission is at least \$80 and will be mailed in by October 31. (some expire on November 1)
 - Scrip
 - Review of dates and times
 - Currently have 4 families as regular purchasers
 - Need for table, sign and display
 - Promote -
 - Scrip Wallet mobile version of their main website
 - Not an app

Secretary's Report

➤ Committee Report - Support

- Copy Room
 - Off to great start. Almost 40 orders for September.
- Boys Running Club Options
 - Motion to gather more information for HeroBoys Run Club and present more information next month/November meeting

Band Boosters Report

- Meeting went well
- 3 Families
- Brainstorming different fundraisers
 - Dinner/Appetisers Silent Auction with Band Showcase
 - PTO Group very interested in idea
 - Sub Sales?
 - Flowers Sales? - might conflict with Valentines Day sale
 - Wreath Sale idea offered
- Have some clothes for clothing sale and looking forward to 1st sale on 10/12
 - Wondering if Band Boosters could have a sign made for the clothing sale
- Band Candy
 - Review of first sale \$80-90! (Last year sales averaged maybe \$20) with candy remaining for November sale.
 - Want to offer candy bars at clothing sale
 - Mr. Kasmer approved

New Business

- **Covered under committees**

Announcements

Adjournment at 7:08pm

Next meeting is Thursday November 2nd at 3:30pm, High School Science Room

Upcoming Events:

10/05: Band Boosters Info Meeting 5:30

10/05: PTO Meeting 6pm

10/06: Walk-A-Thon!

10/06: Popcorn Friday

10/12: Book Fair/Band Concert Clothing Sale

10/12: Teacher Conference Meals

Minutes Prepared by Melinda Ganka, PTO Secretary