

Minutes

BCCS PTO General Meeting

May 3, 2018 @ 3:30pm

Byron Center Charter School, Google Hangout d/t power outage at BCCS

Called to order 1:49pm

Attendance: Pam Anderson*, Erin Gregorski*, Dana Coffey*, Melinda Ganka*

A Quorum was reached *denotes PTO Board Members

Review & Approval of Minutes from April 12, 2018 - Approved

Principal's Report n/a

President's Report

- **Girls on the Run Update**
 - Mock 5K on May 10 on Kent Trails
 - 84th st to 72nd & back. Pam working on coordinating volunteers and traffic help.
 - Final Race, May 19 - 9am Calder Plaza, arrive by 8am.
- **Committee Report - Hospitality**
 - **Staff Appreciation Week**
 - Gifts: Distribution
 - Appreciation gift bags from PTO Today.
 - Amazon Gift Cards (\$10 each) purchased via Scrip 5/1/18 + 1 from Amazon. 29 total for all teachers and staff. Melinda to provide notecards to place gift cards in and distribute with the gift bags from PTO Today.
 - PTO to purchase a new coffee maker for Staff Lounge as gift. Staff will be responsible for restocking the coffee and drinking water.
 - Meal: Wednesday, 5/9/18 - Provided by PTO, no signup genius.
 - Taco Meal. Melinda to email item list to PTO members and helpers.
 - Erin purchased staff lounge decorations and will put up Monday morning with the help of Pam and Dana.
 - Pam donating messages to staff. Erin helping to cover classes.

Vice-President's Report

- **Committee Report - Family Events** All Scheduled Family Events have concluded for the year.
 - Kindergarten, Mrs. Shanklin, requesting PTO help putting on a year end K party. Erin will communicate with Mrs. S are dates firm up. Looking at 5/29, cookies and juice.

Treasurer's Report

- **Disbursements / Reimbursements**
 - **Disbursement Requests** -
 - \$50 for 1st grade animal encounter at Boulder Ridge Animal Park during 5/29 field trip. Motion to approve - passed.
 - **Reimbursements** -
- **Balance Sheet Review**
 - \$ 13,092.64 balance
- **Committee Report - Fundraising** All Scheduled Fundraising Events have concluded for the year.
- **Passive Fundraising Update** -
 - Last Box Tops check expected to arrive in May.

Secretary's Report

➤ Committee Report - Support

- **Copy Room** - Normal to light copy room requests and no additional help required at this time.
- **Art Class Support** - Continued work on K-5 artwork slideshow for the Spring Art & Music Program, 5/15 @ Godwin Heights.

Band Booster's Report

- Mr. Schimmelman is making a professional recording of the band. The CD are available for sale.
- Band has purchased new equipment with the proceeds of the Jazz Night Silent Auction.

Carnival Review in Part

- Overall seemed to go well. Will review ideas offered about ticket sales and preparations as well as providing a pizza dinner for Staff and Volunteers at 5 or 5:15 next year to say Thank You as well as have everyone in place by the start at 6pm. Doors need to be locked by 5:30 until 6pm.

New Business

➤ 2018 PTO Officer Elections

- **All current members willing to stay in current positions 2018/2019. Motion to approve - passed unanimously.**
- President: Pam Anderson
- Vice President: Erin Gregorski
- Treasurer: Dana Coffey
- Secretary: Melinda Ganka

➤ Graduation, May 17, 7pm.

- Erin to buy cookies and attend. Pam will be handing out diplomas. Will be using the frozen cookie dough from the PTO cookie dough purchase during the cookie dough fundraiser. Erin to verify numbers and estimate amount needed, and purchase water.
- \$94 spent 2017

➤ Field Day Planning (Friday, May 25, 12:30-2:40 pm)

- Will

➤ Summer Parade Plan

- To discuss further during June 7th PTO meeting. Dana is checking on a flatbed.
- July 4, Dorr, 10-12
- Byron Days, July 18, 10-12

➤ 2018/2019 School and Event Calendar

- Began discussing next year's calendar. Will have more discussion at June 7th meeting after the school finalizes the events.
- PTO Meetings will continue on the first Thursday of each month, alternating in meeting time between 3:30 pm & 6pm.

Adjournment Approximately 3:30 pm

Minutes Prepared by Melinda Ganka_____

Next Meeting: Thursday, June 7, 2018 6:00 pm, HS Science Room

(Reprint of Original Schedule)

PTO Event Overview

Key: **Hospitality** **Fundraising** **Family Events** **General PTO**

August

- 08/03/17 PTO Meeting @ 4pm
- 08/22/17 Open House 6-7:30pm

September

- 09/07/17 PTO Meeting @ 3:30pm
- 09/08/17 **Popcorn**
- 09/08/17 **New Family Info Night 6-8pm**

October

- 10/05/17 PTO Meeting @ 6pm
- 10/06/17 *Walk-A-Thon*
- 10/06/17 **Popcorn**
- 10/12/17 **Book Fair *During P/T Conferences**
- 10/12/17 **Teacher Conference Meal**

November

- 11/02/17 PTO Meeting @ 3:30pm
- 11/03/17 **Popcorn**
- 11/10/17 **Mother/Son Night 6-8pm**

December

- 12/01/17 **Popcorn**
- 12/07/17 PTO Meeting @ 6pm
- 12/08/17 **Craft Night 6-8pm**
- 12/15/17 **Holiday Shop 8-3pm**

January

- 01/04/17 PTO Meeting @ 3:30pm
- 01/05/18 **Popcorn**

February

- 02/01/18 PTO Meeting @ 6pm
 - Notice of March Officer Nominations
- 02/02/18 **Popcorn**
- 02/02 – 02/12 **Cookie Dough Fundraiser**
- 02/23/18 **Daddy/Daughter Dance 6:30-8:30**

March

- 03/01/18 PTO Meeting @ 3:30pm
 - Officer Nominations
- 03/02/18 **Popcorn**
- 03/08/18 **Book Fair *During P/T Conferences**
- 03/08/18 **Teacher Conference Meals**
- 03/23/18 **Grandparent/Special Person Day**
- 03/23/18 **PTO Reading Night 6-8pm**
- 03/23/18 **Popcorn**

April

- 04/12/18 PTO Meeting @ 6pm
 - Officer Elections
- 04/13/18 **Popcorn**
- 04/20/18 **Carnival 6-8pm**

May

- 05/03/18 PTO Meeting @ 3:30pm
- 05/04/18 **Popcorn**
- 05/07-05/11 **Teacher Appreciation Week**
- 05/08/18 **Teacher Appreciation Day**
- 05/17/18 **Graduation @ 7pm**
- 05/25/18 **Field Day @ 12:30-2:40pm**

June

- 06/07/18 PTO Meeting @ 6pm

July

- 07/04/18? **Dorr July 4th Parade 10a-12p**
- 07/28/18? **Byron Days Parade 10a-12p**