

Minutes
BCCS PTO General Meeting
Thursday, September 6, 2018 3:30pm
Byron Center Charter School

Call to Order by Pam Anderson, president

Attendance Pam Anderson*, Erin Gregorski*, Dana Coffey*, Melinda Ganka*, Lynnsy Kraft, Jennifer Shanklin, Christine Syswerda, Mark Kasmer, Beth Jones, and Polly Timmerman
A Quorum was reached *denotes PTO Board Members

Review & Approval of Minutes Minutes reviewed and approved from August 2, 2018

Principal's Report

- Mr. Kasmer reports the 2018-2019 school year is off to a good start despite technology issues as a part of the tech overhaul done this summer and power surges and outages.
- All staff positions well filled despite last minute changes.

President's Report

- Tax update - still awaiting word back from the accounting firm to schedule an appointment.
- Update on Band Boosters, Scrip, etc.
 - Beth reports there is good response so far. The Scrip table will be every Wednesday morning until 8am. Mr. Kasmer will include Scrip information in the monthly newsletters.
 - Question on how much of the Scrip return goes back to BCCS when the teachers use Scrip. Can they use the rebate for their rooms 100%?
 - Mr. Kasmer will check with Jill Ayers to verify current operations and then we can review further.
 - Reviewed the Scrip return disbursement divide between BCCS Student Activities and Family Accounts. Half of the return goes toward the school's general Student Activities funds, half goes toward each family's account. The families may use their funds toward whatever they'd like, including saving for the Junior/Senior Washington DC trips.
- Apparel Update
 - PTO is ready to order and pay for a variety of shirts, sweatshirts, and sweatpants with BCCS logos printed. Apparel sales will be reimbursed the PTO account. Pam reviewed the different fonts and clothing options and discussion followed to finalize. Estimate between \$500-600. PTO will also offer an order form available to special order by Holiday Break.
- Walk-A-Thon Update
 - Checks are already coming in! PTO has purchased an online component for the Walk-A-Thon fundraising to help make it easier for families and the school to track fundraising progress.
 - Planning meeting TBD. Mr. Fackler has already started reaching out to former donors. Lynnsy Kraft will contact Mr. Fackler to schedule meeting.
 - Letters have already been crafted for the local businesses who have not financially participated with BCCS in the past for either prizes or financial donations.
 - Pam and Mr. Kasmer will review the updated list from Mr. Fackler. The list will be made available digitally to help avoid repeat solicitations to businesses.
 - Discussion on different ways to make the event itself more engaging for the kids. Balloon gate, different variations on the walking portion, etc.
 - Request for a Walk-A-Thon Budget for prizes and decorations. Budget amount TBD after meeting with Mr. Fackler.
 - Request for Walk-A-Thon committee email and facebook post.

Vice-President's Report

- Lowe's Toolbox for Education update
 - Tabled. Up to \$5000 ! Erin will get the information to Mr. Kasmer to review and consider how he would like to target and present the request.
- 09/07/18: New Family Ice Cream Social, 6-8pm
 - All set. Lynnsy and Erin have made appropriate arrangements. Requesting PTO setup help to arrive by 5pm. 31 people have RSVP'd - four new families.
- 09/21/18: Family Movie Night
 - Mr. Emmelkamp and his DC Trip has taken over!! They will plan snacks and arrange to have a movie.

Treasurer's Report

- Disbursements / Reimbursements
 - Jennifer Shanklin - \$148.74 reimbursement request for a new mailbox system for the Kindergarten room. It has already been purchased by her and replaces the previous cardboard system.
 - Motion to approve - Seconded - approved
- Balance Sheet Review \$10,545.96

Secretary's Report

- Copy Room Review - keep up to date with request as we are in the copy room. Will set a day soon and then email staff.

Band Booster's Report

- Still searching for helpers for the boosters. Auction help is still available from Beth and Kathy. There is a parent Pam is going to contact.

Review Recent Events

- Open House, Aug 23rd: Approximately half of the families turned up - a great turnout. Folders have been distributed.
- Notes for Next Year:
 - Make Signs for "New Families" and "Returning Families"
 - Note to spread out the tables more and have more helpers at each station. Consider setting up the tables in different arrangement to manage the flow. Allow more standing time and room at the Scrip and Lunch tables, for example. Maybe have something set apart for 6th grade, maybe even a way to set up Powerschool.
 - Considering a 6th Grade orientation.

Upcoming Events

- 09/07/18: New Family Ice Cream Social (See VP Report)
- 09/21/18: Family Movie Night (See VP Report)
- 10/05/18: Walk-A-Thon

Adjournment 4:25pm by Pam Anderson

Next Meeting: Thursday, October 4, 2018 6:30pm, HS Science Room