

**APPROVED MINUTES**  
**BCCS PTO General Meeting**  
**Thursday, March 14, 2019 3:30 pm**  
Byron Center Charter School High School

**Call to Order at 3:39 by Pam Anderson**

**Attendance:** Pam Anderson\*, Erin Gregorski\*, Dana Coffee\*, Melinda Ganka\*, Beth Jones, Christine Syswerda, Lynnsy Kraft, Kayla Miller, Polly Timmerman, Mark Kasmer.

A Quorum was reached.

\*denotes PTO Board Members

**Review & Approval of Minutes** from [February 07, 2019](#) PTO General Meeting - approved.

**Principal's Report**

- Reading activities went well despite winter weather.
- 2019-2020 School Calendar - approved by the school board.
- Projected Year End Date for 2019 (June 14) (14 snow days minus 9 forgiven days) This is still subject to change if the State of Michigan allows exceptions today.

**President's Report**

- **PTO Officer Nominations. Elections on 4/12/19.**
  - **Due March 28**
- Review PTO Structure - tabled
- Girls on the Run Update - 13-14 girls signed up and more shoes were ordered. Dates remain as listed before. The program is off to a great start to their season!
- Teacher Meal Review (3/7) - Taco Bar for teachers during conferences went well. Families donated most food items, including some decorations, and PTO provided the taco meat. See Signup Genius per Pam Anderson for specific items donated.
- **GrandFriend Day** (March ~~20~~ **March 19**) - Tuesday. Approximately 153 have signed up to attend one or both grade group times.
  - **Grades K-2, 9-10:30am:** Serving Coffee, Water, & Muffins. Will need to purchase water (8oz) and coffee. Pam will purchase 4 cases (80 each) {3 cases were purchased}
  - **Grades 3-5, 12:30-2pm:** Serving Coffee, Water, & Cookies
  - Erin will purchase the muffins and cookies. The front office will supply coffee grounds. Cups, cream, sugar, stir sticks are all at school already.
  - Popcorn - provided by Yearbook via Mrs. Humes at the standard price of \$0.50/bag.
- **Kindergarten Roundup Open House** (March 19) 6:30-7:30pm
  - No refreshments or PTO presence is required.

**Vice-President's Report**

- Daddy Daughter Dance (Feb 22) Review: Biggest turnout! Over 100 people, a growth from 60 last year. A professional backdrop and stand was purchased as a reusable supply.
- Volunteer Thank You Idea: PTO could offer volunteers a carnival bracelet as a Thank You. Approved.

**Treasurer's Report**

- Disbursements / Reimbursements
  - Request - none at this time.
- Balance Sheet Review \$14,208.77 after cookie dough monies were reconciled.
- Cookie Dough Review: \$1953.40 income from cookie dough! PTO is pleased with the results considering the shifting days due to snow days. Will continue offering this fundraiser.
  - Delivery Date tentatively March 27.

### **Secretary's Report**

- KDL Bookmobile Update - Reviewed the mobile library service provided by Kent District Library. Pam will work with Mr. Kasmer and Jill to connect further with Joyanne Swanson of KDL Bookmobile.
- 2019-2020 School Activity Calendar review. Melinda will share the format with the office and incoming PTO board to ensure the form is available for forthcoming school years.

### **Scrip Report** Beth Jones

- Earned \$695 in cards earned since August, less around \$200 shipping (\$8.50/shipment no matter the size of the sale).
- There are about 10 active families.
- Decision made to cut down on shipping fees by focusing more on online and reloadable sales as well as reducing in-person ordering to once each month as opposed to once each week. Beginning in April 2019, Scrip, in-person, will be offered before school and at each PTO meeting the first Thursday of each month. Beth will work on ensuring the typical student of the month cards are available prior to Eagle Assemblies.

### **Band Boosters**

- Band Boosters meeting will be held separately and will be hosted by Mr. Kasmer and Mr. Beyer. Time and Date TBD. Agenda is in progress and date is still forthcoming.

### **Book Fair Review (March 7)** Lisa Lytle

- Best sale yet! Sales around \$1700. We do feel promotions and teachers not sending out the scholastic orders was helpful.

### **Upcoming Events**

- **PTO Today LIVE**, March 21, 9-2 pm, Lansing, MI.
- Is BCCS still looking at hosting a K-5 awards assembly this May? This is tabled until the 2019/2020 school year due to the lack of extra planning time as a result of the unusual winter weather season.

**Adjournment** **5:10pm**

***Next PTO Meeting: Thursday, April 11, 2019 6:00pm, HS Science Room***