

MINUTES

BCCS PTO General Meeting

Thursday, April 11, 2019 3:30 pm

Byron Center Charter School High School

Call to Order at 3:29pm by Pam Anderson

Attendance: Pam Anderson*, Erin Gregorski*, Dana Coffee*, Melinda Ganka*, Beth Jones, Christine Syswerda, Lisa Lytle, Polly Timmerman, Mark Kasmer, Rebekah Bolt.

A Quorum was reached.

*denotes PTO Board Members

Review & Approval of Minutes from March 14, 2019 PTO General Meeting - approved.

Principal's Report

- Book give-away - Went well and still have books to give away likely during the future literacy nights. Discussion on where to store books and returning shelving not owned by BCCS ongoing.
- Book-Mobile with KDL - Connecting with Joyanne Swanson. Hoping to incorporate the bookmobile program here at the school once or twice a month in the future.
- Projected Year End Date for 2019 (June 14) (14 snow days minus 9 forgiven days) Mr. K has emailed the representative about updates. All decisions pending the State of Michigan.

President's Report

- **PTO Officer Elections** Elections tabled to May 2, 2019 meeting.
- **Teacher Appreciation Week/Day (Tuesday, May 7)**
 - Tuesday Lunch: Taco Bar again (Mr. K will make the taco meat - *Thank You!*)
 - Treats for Monday, Wednesday, Thursday, & Friday
 - Pam will create a signup genius for treats and meal items.
 - Motion approved to purchase (30) \$10 Amazon gift cards as teacher/staff gifts.
- **Administrative Professionals Day (Wednesday, April 24)**
 - Will be included with the Staff appreciation and Mr. K will work on a specific Administrative Professional gifts.

Vice-President's Report

- **Carnival**
 - **Prize check** - Melinda. To be done during closet clean out.
 - **Fish planning** - Melinda to check with Meijer about fish order and coupons/supplies available for purchase. Unpurchased supplies can be returned to Meijer after carnival.
 - **Games** - Erin has notes on and games. Will review.
 - **Cake Walk** - Pam/Erin to make signup genius for donations. *Will need music source.*
 - **Face painting** - Still plan on face painting. Notes from last year suggest having only a few design options for patrons to choose from. Order quality paint. Ask Krystal if she is available or willing to help, also high schoolers and past volunteers.
 - **Food** - Erin has notes and will make food arrangements.
 - **Cotton Candy/Snow Cones/Popcorn** - No cotton candy, yes on snow cones (Kentwood Rentals-Dana will call) and popcorn. Erin to check with Mrs. Humes about yearbook potentially selling popcorn. Backup for popcorn is ordering from VanAndel arena.
 - **Photo booth** - Pam will check with Jackie.
 - **Bounce House** - Erin has arranged this in the past.
 - **Volunteer appreciation** - receive one free wristband. Erin to review volunteer list.
 - **Wristbands:** \$10/band - Unlimited Games only. (not photo booth, face paint, or food)
 - **Lock Doors** - Note from 2018 to lock doors 30 minutes before carnival begins.
 - **Pizza For Volunteers** - Note from 2018 to provide pizza for setup volunteers.
 - **Ticket Sales** - Ask Lori what her recommendations were after last year. Also discussed relocating the ticket table to help get people in the door.

Treasurer's Report

- Disbursements / Reimbursements
 - Request - none at this time.
- Balance Sheet Review \$13,701.13

Secretary's Report

- Would like to train one or two people in the copy room.
 - Lisa and Christine available Thursday April 18 at 10:30.

Scrip Report Beth Jones

- New format for Scrip began this month. Beginning in April 2019, Scrip in-person is offered before school and at each PTO meeting the first Thursday of each month.

Band Boosters

- Band Boosters meeting will be held separately and will be hosted by Mr. Kasmer and Mr. Beyer. Time and Date TBD.

Upcoming Events

- Storage Closet clean out - Melinda

Adjournment 4:19 pm by Pam Anderson _____

Next PTO Meeting: Thursday, May 2, 2019 3:30pm, HS Science Room