

**Minutes**  
**BCCS PTO General Meeting**  
**Thursday November 5, 2020 3:30 pm**

**Call to Order** by Christine Syswerda @ 3:28 pm

**Attendance** Dana Coffey\*, Lisa Lytle\*, Christine Syswerda\*, Pam Anderson\*, Kayla Miller\*, Principal Kasmer, Stephanie Owens

A Quorum was reached

\*Denotes PTO Board Members

**Review & Approval of Minutes** from October 1, 2020 PTO General Meeting. Minutes approved.

**Principal's Report**

- The school is sending out a weekly email to keep all families posted on the most recent Covid-19 ELP updates and plans for the school. They are also being posted monthly to the school website. There have been 16 individual cases to date and none of them were in school transmissions. All cases were from off-site exposures.
- Holiday Calendar events have been cancelled for the foreseeable future due to Covid 19 as we need to be consistent and diligent in following the rules and recommendations to avoid any unnecessary risk.
- Principal Kasmer has expressed a desire to do something nice for the teacher/staff holiday gifts for this year due to the excellent job they have been doing during these stressful and demanding times. He would like to discuss the school putting in funds toward the PTO planned gift when we determine what we would like to do. Some ideas suggested by Miss Owens were gift cards or personalized masks with the school colors/logo. We will discuss options soon and get back with him.
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**President's Report**

- Frandale Sub Sale Fundraiser went over very well this second year of running the event. The total sales were \$8524.90 with a payout to Frandale of \$6007.80 for supplies leaving the PTO profit at \$2517.10. There were some extra stock items ordered due to an error on calculations that were purchased by some PTO members totalling an additional \$30.50 for a total PTO profit of \$2547.60. The PTO spent \$1492.20 of this profit to purchase some Playground equipment for the school, so there is \$1055.40 remaining. We need to specify for next year that we need to have an earlier delivery time from Frandale and be proactive in enlisting more volunteers to sort/package up the orders.
- We have decided to go with the local company Fun Services for our virtual Holiday Shoppe this year. It will run from 11-30-20 to 12-10-20. We will send home a marketing flyer from the company and email as well as post the event on our social media site. The on-line order site allows parents to input a specific dollar amount allowed for each purchase while making sure the specific items purchased are not able to be seen. To avoid shipping costs, we will have all supplies delivered to the school. Each teacher will receive their own class's gift in a box with each child's order in there own bag with their name on it. Dana will contact John from Fun Services to get details on whether the items are already wrapped or if the kids will need assistance with that.
- We are trying to figure out the best way to get the SOTM gift card to the students for each month. We currently have extra stock of physical Scrip gift cards we are trying to get rid of. We will have to decide for the future if we want the students to pick out what card they would like to order and have sent to the school or if we will just keep a limited amount of popular cards on hand.

**Vice-President's Report: N/A**

**Treasurer's Report**

- Disbursements / Reimbursements
  - No Disbursements
- Balance Sheet Review: Current Balance is \$11,108.03

- The Virtual Scholastic Book Fair was not very successful. As of the most current report from our Scholastic rep our total sales were \$354.70 which earned us \$88 Scholastic dollars. We have a total of \$720.26 Scholastic dollars banked. Lisa will get an updated list of the books wanted to order for the school. We can order through their warehouse or see if they are having their annual warehouse sale and purchase them by hand there.
- PTO provided Doughnuts and Cider for the K-3 classes and staff in place of the Halloween party this year. She will divide the cost up between the classes.
- We need to plan the award parties/celebrations for the top selling classes sub sale winners. This will be for the 2nd, 7th and 10th graders. Kayla will check with Kerri @ BCPS for the possibility/availability of doing a pizza lunch through the school lunch program. Thinking it would work out for the teachers to glove and mask and serve their own classes. Need to make sure we find a way to include the on-line students somehow in each of those classes.

#### **Secretary's Report**

- 1st Place Spiritwear Apparel company sales have been coming along. Great marketing/advertising and discounts offered from the company with wonderful customer service. There have been just a couple of complaints regarding some sizing and brand issues. Christine will contact Katie to get some info re: brands they are using and suggestions for sizing issues families/customers may have.

#### **Scrip Report:**

- Ashley O'Neal has volunteered to lead the SCRIP program in Beth Jones absence. Pam Anderson will work alongside her to go over the program details and get the last holiday order in of the year to make sure she is prepared to take over

**Adjournment** at 4:33 pm

***Next Meeting: December 3, 2020 @ 3:30pm***