

**Minutes**  
**BCCS PTO General Meeting**  
**Thursday February 11, 2021 4:15 pm via Google Meets**

**Call to Order** by Christine Syswerda @ 4:17 pm

**Attendance** Dana Coffey\*, Christine Syswerda\*, Pam Anderson\*, Kayla Miller\*, Lisa Lytle\*, Ashley O'Neal, Principal Kasmer

A Quorum was reached

\*Denotes PTO Board Members

**Review & Approval of Minutes** from December 3, 2020 PTO General Meeting. Minutes approved.

**Principal's Report:**

- Spring Conferences will be held virtually again on March 11. Some kinks from last fall are being worked out through better instructions and reminders given to parents on how to schedule, cancel and reschedule appointments with the teachers as well as making sure phones are on the right time zone. Teacher stations and cameras/PC's are all being updated as well. No food will need to be provided for the teachers as they will have the option again of doing conferences from school or home.
- Monthly Covid updates continue to be posted to the school website and available for review on-line. Last month we had 3 potential cases in the school, and none of them ended up positive. Our school has been in person learning as much or more than any school in the nation and certainly within our state.
- BCCS has been working at marketing and growing awareness of our school through a digital footprint, visual and printed flyers, community connection opportunities as well as the possibility of adding a preschool feeder school in the future.

**President's Report**

- Walk-A-thon is a go for May 7th at this point so we need to get in the planning phase ASAP. Will see if we can utilize the "GET MOVIN" website again this year which allows students to receive donations from family/friends anywhere. Ashley would like to be involved in the planning process since she has a lot of experience with this type of fundraising through previous employment. We will work on getting a meeting set up with Principal Kasmer, Pam Anderson, Mrs Arringdale and Ashley O'Neal to get the ball rolling.
- Jen Shanklin had put in a reimbursement request from her class Halloween party, but we cannot locate it. She can't find the receipt anymore so she will check her bank statement and it was agreed upon unanimously to reimburse her for it.
- The invoice for the sub sale pizza party winners has been paid to BCPS nutrition services.
- Pizza parties need to be scheduled for the High School classes for the sub sale winner from this fall(10th grade) and for the postponed party from last Spring(12th grade) Kayla will check on dates with Mrs. Humes and Mr. Emmelkamp & get it scheduled through BCPS nutrition services. Christine will purchase extra goodies again of chips, cookies and pop and get the gift cards and notes sent out to the on-line students in those classes. Per Principal Kasmer, there are 20 total students in 10th grade (4 on-line and 16 in person) and 6 total students in 12th grade (1 on-line and 5 in person) He will get me the names and addresses of the on-line students.
- PTO Nominations will be coming up soon in the Spring. Everyone needs to consider if they wish to retain their positions for next year and would need to submit a physical re-nomination form.
- We have decided to switch banking institutions to Lake Michigan Credit Union. Will need to schedule an appointment with them. They are closed for a federal holiday on Monday 2-15-21, so will check back after that. Dana believes we should be able to set the account all up online and just go in to sign the paperwork. We should be fine for a while as we have a few remaining checks left and can continue to use our bank cards for purchases.

**Vice-President's Report**

- N/A

### **Treasurer's Report**

- Disbursements: Will follow up on Mrs. Shanklin's request and get a check written to her
- Balance sheet review: Current Balance is \$7933.51
- It was discussed and decided unanimously that we will postpone the Spring Book Fair until Fall of 2021 as conferences are being held virtually again this Spring. Sales from the Fall virtual Book Fair were extremely poor and it doesn't warrant holding another one.

### **Secretary's Report**

- BCCS Apparel review: The 1st Place Spiritwear end of the year total sales were \$887.40 which yielded the PTO our 10% profit of \$88.74. Christine will look into ordering some sample apparel to promote/use for prizes for the upcoming Walk-A-Thon in May. Pam suggested we ask if the company is any closer to being able to offer any Dri-fit options. Christine will check with our representative Katie to see where they are at or if they have an ETA on that.
- The next PTO Mtg is scheduled for March 11th which falls on Conferences and a half day of school which will not work. It was discussed and unanimously decided we would reschedule the meeting to March 18.

### **Scrip Report**

- Ashley reports that the SCRIP account is up-to-date through November.
- The next SCRIP order will be placed tomorrow 2-12-21 after the Eagle Assembly is held.

**Adjournment** at 5:03 pm

***Next Meeting: Thursday April 15 @ 3:30pm***