

Minutes
BCCS PTO General Meeting
Thursday March 18, 2021 4:15 pm via Google Meets

Call to Order by Christine Syswerda @ 4:20 pm

Attendance Dana Coffey*, Christine Syswerda*, Pam Anderson*, Kayla Miller*, Lisa Lytle*, Ashley O'Neal, Principal Kasmer

A Quorum was reached

*Denotes PTO Board Members

Review & Approval of Minutes from February 11th, 2021 PTO General Meeting. Minutes approved.

Principal's Report:

- Monthly Covid updates continue to be posted to the school website and available for review on-line. Last month we had our 1st positive Covid case in one of our Elementary students from an outside exposure. There have still been zero transmissions of Covid within the school facility.
- Festival of the Arts is coming up on April 1st. Unfortunately, there will not be live streaming of the event available, but it will be recorded and shared at a later date with everyone. There will be a few spectators allowed at the different performances based on the grade level of the performers. They were wanting to have popcorn available for the event and wondering if a member of the PTO board would be able to help with that? More information and details will be shared at a later date and assistance arranged.
- Kindergarten roundup is scheduled for Tuesday April 13th. Brittany Hubbel has been helping with advertising and Marketing for that. The school is also asking anyone to share the information on Facebook, Instagram, etc to help spread the word. The PTO will provide mini water bottles and Kayla will be present at the event as a representative from the PTO to share about the function of the BCCS PTO and answer any questions.
The New Family Open House is scheduled for Tuesday April 27th. The PTO will provide mini water bottles and have a representative available for this event as well.

President's Report

- Walk-A-thon is scheduled for May 7th. The biggest action item is to get a date set for disbursing the student pledge forms. May 5th is the cut-off date to submit pledge forms, so we will plan on getting them handed out to students on April 16th which is the Friday after they return from Spring Break. We are using the "Get Movin Crew" again for the added potential of raising more funds on-line as well. Dana will follow up on the email from their company representative and make sure things get set up. Sponsorship letters will need to get mailed out ASAP. Sarah Arringdale and Ashley have Mr. Fackler's information on the sponsors we have used in the past and we will work on getting a list of other Byron Center businesses for more resources and avenues to explore. Christine will get a copy of the business directory from The Byron Chamber of Commerce. We will mail out ASAP and follow up from there. We are working on rewards for the top fundraisers in each grade bracket of: K-2, 3-5, 6-8 & 9-12. We have done bicycles from Meijer in the past for the K-2 and 3-5 and gift baskets for 6-8 and 10-12. Will probably stick with that and brainstorm on some other ideas or see if any of the Sponsor companies would like to donate any items. Christine will check into the Meijer donation request form and get submitted to the store on 54th/Clyde Park. We will discuss price ranges and options for gift baskets for the older age brackets. We need to get the DJ arranged and set up. Kayla will contact Eric Schimmelmann who has done it in the past for us and see if he is available on that date. It was decided we will offer the walk-a-thon funds raised by any students that will be going on the Washington D.C. trip to them for their trip as has been done in the past. We need to get working on ordering the walk-a-thon t-shirts as well. Principal Kasmer has asked the school's art teacher Mrs. Kingsley if she would be willing to draw the design for the t-shirt this year and she has accepted. Christine spoke with our HALO representative Terri, and she has given us some samples to look at re: logo/sponsor design options with a maximum imprint size of 12" x 17". We will also get a discount for a bulk size order. If we are including all those involved with staff, students and sponsors

we will probably be looking at a total of 250-275 shirts. We will verify numbers closer to the event once we have our sponsor numbers. HALO will need a minimum of 2 weeks to process an order of that size and it is pertinent that they get the vector files of all the business logos, names, and art design for the front of the shirt ASAP.

Vice-President's Report

- N/A

Treasurer's Report

- Disbursements: there is a request from Mr. Beyer for a student's flute repair done by Marshall Music. We had just paid for another instrument repair and wondering if this is something the school has funds for. Lisa will contact Jill and inquire about this.
- Balance sheet review: Current Balance is \$7,436.77.

Secretary's Report

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Scrip Report

- Ashley reports Scrip account is currently balanced and up to date.

Adjournment at 5:08 pm

Next Meeting: Thursday May 6, 2021 @ 3:30 pm